

TENANT APPLICATION FORM

A copy of this form must be completed by each intended occupier over 18 years of age, and by any guarantor.

Additional documents required to support the application include

- Photographic Identification
- Current utility bill
- Three months payslips (if in employment)
- Current bank statement

Please note: You will be advised of the outcome in writing within two weeks of application.

Address of Property Applied for:	
(Mr/Mrs/Ms/Miss) Surname:	First name(s):
Mobile Number:	Date of Birth: __ / __ / ____
Email Address:	

Present Address:		
Town:	Postcode:	
Owner/tenant/LWP (specify):	How long there:	Reason leaving:
Landlord/Agent:	Name:	
Address:		
Postcode:	Tel:	Fax:
If less than 3 years at the above address:		
Previous Address:		
		Postcode:
Owner/tenant/other (specify):	How long there:	Reason left:
Landlord/Agent:	Name:	
Address:		
Postcode:	Tel:	

Current Employer:	Name:	
Address:		
Postcode:	Tel:	
Position held:	Annual Salary:	
Date commenced:	Contact: Name:	Position:

If less than 2 years with current employer please give previous employer's details overleaf.

Accountant name, if self-employed: Name:

Address:

Postcode:

Tel:

Fax:

Your Bank: Name:

Branch Address:

Sort Code: - -

A/c name:

A/c no:

Personal Referee: Name:

Address:

Postcode:

Tel:

Fax:

Occupation:

Relationship:

Time known:

General:

Do you smoke?

Yes / No

Do you intend to keep any pets? If so please give details:

Yes / No

Will any children be living with you? If so please give ages:

Yes / No

Do you have a criminal record?

Yes / No

Have you ever had any County Court Judgements against yourself?

Yes / No

Have you ever been evicted from or asked to leave a property you were renting for any reason?

Yes / No

Declaration:

I declare that the information I have provided on this form is true and correct, and hereby authorise you to verify the details given and to seek references as required, including a banker's reference and a credit check. I agree to you disclosing the reference replies to the landlord/s of the property for which I am applying. I understand that this does not represent any offer or contract of any nature. I further understand that if you decline to offer me a tenancy no explanation need be given.

Signed by Applicant:

Date:

Additional information may be included here and overleaf:

For office use only:

Application received on: Advise by: